



APPLICATION FOR RENTAL PROPERTY

1140 Old Peachtree Road, Suite D, Duluth, GA 30097

Phone: 678-804-2468 FAX: 678-804-2443

Email: RMS@RMSTeam.com

Online Application Available: www.RMSTeam.com

PROPERTY YOU ARE APPLYING FOR:

Personal Information

First Name: _____

Middle Name: _____

Last Name: _____

Suffix (Jr, Sr, III, etc): _____

Maiden Name: _____

Gender: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

SSN/SIN: _____

Date of Birth: _____

Current Address: _____

Address Cont.: _____

City: _____

State: _____

Zip Code: _____

Rent or Own: _____

Landlord Name: _____

Landlord Phone: _____

Rent Amount: _____

At this Address Since: _____

Driver's license#: _____ State: _____

Prior Residence Information

Prior Address: _____

Address Cont.: _____

City: _____

State: _____

Zip Code: _____

Landlord Name: _____

Landlord Phone: _____

Rent Amount: _____

At Address From: _____ To: _____

Rent or Own: _____

Employment/Income Information

Currently Employed: Yes _____ NO _____

Employer Name: _____

Contact for Verification: _____

Phone: _____

Occupation: _____

Monthly Gross Income: _____

Start Date: _____

End Date: _____

Previous Employment

Employer Name: _____

Contact for Verification: _____

Phone: _____

Occupation: _____

Monthly Gross Income: _____

Start Date: _____

End Date: _____

*****PLEASE REMEMBER TO EMAIL YOUR PHOTO ID'S FOR EACH APPLICANT
AND TWO MOST RECENT PAY STUBS TO RMS@RMSTEAM.COM*****

Background

Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing money? _____ If Yes, Explain:

Have you (or any person you have named on this application) ever filed for, or currently involved in a bankruptcy, been foreclosed on, or been a defendant in a civil suit? _____ If Yes, Provide Action and Date:

Do you or any of the members of your household have pending criminal charges, or ever been convicted of, plead guilty or no contest to, any criminal offense(s) or had any criminal offense(s) other than traffic infractions that were disposed of other than by acquittal or a finding of "not guilty"? _____ If Yes, Attach Explanation Including Year, Charge and Degree

Personal References

Name #1: _____

Phone #1: _____

Name #2: _____

Phone #2: _____

Pets

Pets: NO _____ YES _____

If Yes, there is an additional per pet application charge which is administered by a third-party pet screening tool. Please go to <http://www.rmsteam.com/pets> to complete the screening for your pets. Once you are finished, please copy and paste the appropriate pet application ID's below. A pet screening ID is required to be submitted with your application.

Desired Move-In Date: _____

Leasing Agent: _____

List All Additional Occupants Name, Age, and Relationship to Applicant:

In case of Emergency, who should we notify?

List All Vehicles (Year, Make, Model):

How did you hear about this property?

___ Drive-by/Sign ___ Zillow ___ RMSTeam.com ___ Trulia ___ Other: _____

___ Realtor/Agent (List Name): _____

RESERVATION FEE

Once you have received notification of approval, you must provide your reservation fee to hold the property. The property will not be held for you until this fee is received. The reservation fee is equal to one month's rent and needs to be paid in the form of cashier's check, certified check or money order. When we receive the reservation fee, we will remove the property from the market. Once the reservation fee is paid it becomes non-refundable. The reservation fee will be credited to your rent and is NOT a security deposit.

SECURITY DEPOSIT AND NON-REFUNDABLE ADMINISTRATION FEE

At the time of move-in you will be required to pay your security deposit, which is generally equal to one month's rent. Management may require a higher security deposit for applicants with negative credit/rental history or insufficient income. The administration fee is \$200 and is Non-Refundable. Both Fees will be collected at the time of move-in and are required to be in the form of a cashier's check, certified check or money order(s).

ACKNOWLEDGEMENT, DISCLOSURE & AGREEMENT

By signing below, I agree that I have received and read RMS Team at RE/MAX Center's Rental Application Policy and Procedures prior to submitting an application. I agree to all of the terms printed on the Rental Application Policy and Procedures and on this application. I also understand that this property is being leased "As-Is" in its present condition. I have submitted with this application a NON-REFUNDABLE application fee in the amount of \$50.00 per Applicant for a credit check and processing charge. This sum does not represent rental payment or payment of the lease. If my application is not approved, the application fee will NOT be refunded and will be retained by Management to pay for the cost of processing the application. I hereby certify that the information I have given to complete my application for tenancy is correct and complete. I further understand that any false or incomplete information is grounds for immediate rejection of this application. RMS Team at RE/MAX Center is the Agent and representative for the owner and will be paid a fee by the owner. I understand that all applications and offers received must be presented to the owner. Any information provided on the application and/or obtained through the verification process may be disclosed to the owner of the property. RMS Team at RE/MAX Center is acting as an agent for the Owner/Landlord and has not acted as agent for the Applicant. RMS Team at RE/MAX Center is hereby expressly authorized to verify the accuracy of information (including credit reports), which the Owner/Landlord may require to evaluate this application. I specifically authorize and request all present or previous employers, mortgage holders, landlords, rental agents, credit grantors, banks, accountants, stock brokers, and local, State and Federal Government Agencies to release any requested information in the evaluation of my application for rental housing.

APPLICANT'S SIGNATURE

DATE

MARK IF ADDITIONAL EXPLANTION PAGES ARE ATTACHED